

FANCY GUPPIES UK - CLUB CONSTITUTION (Provisional)

Definitions

1 The club shall be called Fancy Guppies UK, hereinafter called "The Club".

Affiliations

2 2.1 the club shall be affiliated to the European IKGH

2.2 The club shall consider affiliation to International and National Guppy groups as and when the opportunity is relevant.

Aims and Objectives of the Club

- 3
- 3.1 To facilitate the Keeping and Breeding of High Breed Guppies.
 - 3.2 To provide access to information on the care of High Breed Guppies.
 - 3.3 To provide access to members of High Breed Guppies.
 - 3.4 To provide support to the IKGH.
 - 3.5 To increase participation and skill in Guppy husbandry and other related matters.
 - 3.6 To provide annual social events and other events.
 - 3.7 To provide regular newsletters
 - 3.8 To arrange and organise the annual 'UK Guppy league'
 - 3.9 To arrange and organise exhibitions and shows including an annual convention

Membership

- 4 Membership of the Club shall be open to any person completing a membership application form and paying the relevant subscription/joining fee as determined by the Committee and subject to rule 6.8
- 5
- 5.1 The Membership shall consist of Committee Members, Honorary Members and General Members
 - 5.2 In accepting membership, a member agrees to abide by the rules and constitution of the Club.
 - 5.3 The rules and constitution of the Club may be altered by the Committee.
 - 5.4 The Committee Members shall be elected annually by the Membership [5.1].
 - 5.5 A membership fee shall be payable annually by the Committee Members and General Members.
 - 5.6 Membership Fees shall be set annually by the Committee.
 - 5.7 Annual membership fees shall be due on the yearly anniversary of the first payment
 - 5.8 A membership number shall be issued to each member and that number will never be re-allocated.

Committee

Committee Members

- 6
- 6.1 The Committee shall consist of the following positions:
 - 6.1.1 Chairman
 - 6.1.2 Vice Chairman
 - 6.1.3 Treasurer
 - 6.1.4 Membership Secretary
 - 6.1.5 Events Manager
 - 6.1.6 Webmaster
 - 6.1.7 Minutes Secretary
 - 6.1.8 Committee Member
 - 6.1.9 Committee Member
 - 6.1.10 Committee Member
 - 6.1.11 Committee Member
 - 6.1.12 Committee Member

Committee continued:

- 6.2 The management of the Club shall be vested in the Committee
- 6.3 Individual members shall be elected annually.
- 6.3.1 Nominations shall be invited annually
- 6.3.2 Where more than one nomination is received, a ballot shall be held at the A.G.M.
- 6.3.3 Elections taking place at the AGM in October with the new Committee taking office on the 1st November.
- 6.3.4 Members will be elected for one year
- 6.4 The Committee shall have the power to create and fill casual vacancies in its membership and to create and fill any other office, which in its opinion is necessary.
- 6.5 The Committee shall be required to meet at least twice a year.
- 6.6 A quorum at a meeting shall be 5 members
- 6.7 Every proposal at a meeting of the Committee shall be determined by a majority vote, in the event of equality of votes, the Chairman shall have the casting vote.
- 6.8 All new applications to be submitted to the members of the Committee by email, who then have 7 days to raise a valid objection, if membership is not ratified, applicant will be notified and current year's subscription refunded
- 6.9 The Committee may decide to split into sub-groups to consider certain matters.
- 6.10 The Committee shall be empowered to form rules which shall be binding on all the Club members.
- 6.11 The Committee may employ professional officers at its discretion.

Meetings**7. General Meetings**

- 7.1 There will be an Annual General Meeting held in October

8. Extraordinary General Meetings

- 8.1 Where considered appropriate by the Committee or called for by a quorum of members a Extraordinary General Meeting (EGM) shall be held. A quorum of members shall be defined as a minimum of 51% of the membership
- 8.2 At least 30 days preliminary notice of the date of the EGM shall be given.
- 8.3 At least 14 days before the EGM; a notice shall be posted on the club website, specifying the date, place and hour of the meeting, together with the Agenda, nominations and resolutions required
- 8.4 The voting at Meetings shall be that of the Committee Members, Honorary Members and paid up General Members; no person shall be permitted to vote in more than one capacity.

8. Extraordinary General Meetings (Continued)

- 8.5 Unless it is decided that a closed ballot shall be more appropriate, all matters shall be decided by a show of hands of those members present and eligible to vote.
- 8.6 Any member present shall be entitled to request a closed ballot.
- 8.7 The Committee shall decide the majority required in order to carry any resolution which shall ordinarily be by simple majority.
- 8.8 Persons who have not paid their membership fee shall be entitled to attend the Extraordinary General Meeting, however they shall not be entitled to vote or to propose any resolution.

Finance

- 9 The Club shall be a 'not for profit' organisation.
- 10 All monies raised shall be applied to further the objectives of the Club and no other purposes.
- 11
 - 11.1 The financial year of the club ends on 30th September and accounts up to and including this date shall be published by the A. G. M. in October.
 - 11.2 Two members (at least one being a committee member) shall check and audit the full accounts prior to publication. Accounts which shall be available to any fully paid member upon written request to the Chairman or Treasurer. An abbreviated set of the same accounts shall be published on the club website (membership section).
 - 11.3 An up to date financial statement and report will be made at every general meeting by the treasurer
- 12 The funds of the Club shall be lodged at the HSBC Bank Scarborough branch and all cheques drawn shall be signed by one of three bank mandated signatories
- 13 In the event of the Club ceasing to exist, any assets at the time of dissolution shall be donated to Charity. No member shall obtain any asset from the Club.
- 14 Individual committee members may not commit to spending without prior authorisation of the committee.
- 15 The committee may commit to spending up to £2000 in a single transaction before seeking authorisation from the membership
- 16 Expenditure will only be reimbursed on production of a valid receipt immediately the purchase has been made.

Discipline.

- 17 The Committee shall have the power to take appropriate disciplinary action against any member, and shall have the authority to expel from the Club any member guilty of conduct deemed to be to the detriment of the Club
- 18 There shall be the right of appeal to the Committee, or an Appeal Committee set up by it to act on its behalf, against any decision made by a member of the Club.

The Constitution

- 19 Proposed additions to, or alterations or revisions of the constitution shall be submitted to the Chairman. Such resolutions can only be accepted from those entitled to vote. No resolution involving any amendment to the constitution may be proposed or amended from the floor of any meeting.
- 20 In the event of any question or matter arising which is not provided for in the Constitution, such question or matter shall be dealt with by the Committee, whose decision shall be final.

Resignation

- 21 In the event that any Committee Member wishes to resign from their post, they are required to advise the Chairman or the Membership Secretary of their intention in writing.
- 22 The matter of the resignation shall be discussed at the next Committee Meeting after receipt of the resignation.
- 23 The Member shall be allowed to retract his resignation at any time up to the time that the resignation is accepted by the Committee.